

Strathfest

Badenoch and Strathspey Music Festival Association

Strathfest is committed to protecting your privacy, upholding your right to confidentiality, and keeping personal information you share with us safe and secure.

Strathfest operates under the General Data Protection Regulation 2018 which regulates the collection of your personal information.

The following information sets out clearly how we will protect your right to privacy, why we collect information and how we keep it safe and secure.

Who Are We?

Strathfest (the Badenoch and Strathspey Music Festival Association) is a voluntary not for profit organisation committed to supporting music and the Arts in and around the Strathspey Valley. It runs yearly competitions open to all ages and abilities. It is run by a dedicated committee of volunteers who meet on a regular basis with a yearly AGM.

What information do we collect about you?

The types of information we collect, or hold includes your name, address, telephone numbers, email address, and date of birth.

Where do we get this information?

Your information is sourced directly from you, your school, your group, or organisation.

Why do we collect and process this information?

We use this information for the following purposes:

- To organise the festival
- To keep you informed about the festival
- To accept entry fees
- To organise volunteers
- To maintain a record of the festival
- To request permission for videos for virtual adjudication
- To request permission for press enquiries and social media

Without this information we would not be able to organise the festival.

Do we share your information with anyone?

We do not share your information with anyone or any other organisation or individual

How long do we keep your information?

Strathfest has agreed to keep your personal information for the following time periods unless there are any other legal requirements.

GROUP	RETENTION PERIOD
Committee Members	One year after they cease to become a member
Volunteers	One year after they cease to become a volunteer
Entrants	Two years
Accompanists	One after they cease to become an accompanist
Adjudicators	One after they cease to become an adjudicator
Individual Sponsors	One year after they cease to be a sponsor

Lawful Basis

Under General Data Protection Regulations 2018 Strathfest must have a valid reason for processing information. They will only process information where we believe we have a lawful basis to do so. The following information summarises the basis on which we will do so.

- You have given clear consent to Strathfest to process your personal data for a specific purpose
- Processing is necessary for Strathfest to meet its interest in running the Festival

Security

Strathfest takes your information seriously. We endeavour to safeguard your personal information within our capabilities as a voluntary Association.

Communications will where possible be sent by email. For ease of use and compatibility communications will not be sent in an encrypted form. We will endeavour to keep our systems protected against viruses. For virtual adjudications we will use a platform specifically designed for this purpose only. However, we cannot bear responsibility for all communications being virus free.

What are your rights?

If at any point you wish to access your personal information or believe this is incorrect you can request to see it and have it corrected. You also have the right to restrict the processing of personal information and in certain circumstances can object to the processing of this. This is generally known as Subject Access Request. We advise you contact the Festival directly.

If you wish to raise a complaint on how we have handled your personal information you can contact us to have the matter investigated. Please contact us at www.Strathfest.org.

If you are not satisfied with our response or believe we are processing your information not in accordance with the law, you can complain to the information Commissioners Office at www.ico.org.uk